

**Board of Mayor and Aldermen Meeting
December 3, 2018
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, December 3, 2018 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Mike Morgan. Mayor Holden noted all Aldermen were present, with the exception of Alderman Kevin Chaney.

- (2) **Approval of Minutes:**

Mayor Holden called for a motion to approve the minutes from the November 5, 2018 meeting. Alderman Dennis Moody made a motion to approve the minutes. Alderman Terry Glover seconded the motion. The minutes were approved.

- (3) **Unfinished Business:** None presented.

- (4) **New Business**

a. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The October 1 – October 31, 2018 invoice totaled \$ 2,750.00. Alderman Bill Escue made a motion to approve the payment, with a second by Alderman Terry Glover. The motion passed by full Board approval.

b. RESOLUTION 12032018 – A RESOLUTION AUTHORIZING THE CITY OF DYERSBURG TO SELECT ENGINEERING SERVICES TO PROVIDE FOR THE CITY'S CDBG – NATIONAL DISASTER RESILIENCE WETLAND GRANT PROJECT

Mayor Holden presented Resolution 12032018 before the Board for approval.

**RESOLUTION 12032018
CITY OF DYERSBURG, TENNESSEE
A RESOLUTION AUTHORIZING THE CITY OF DYERSBURG TO SELECT
ENGINEERING SERVICES TO PROVIDE FOR THE CITY'S CDBG – NATIONAL
DISASTER RESILIENCE WETLAND GRANT PROJECT**

WHEREAS, the city of Dyersburg, Tennessee received financial grant assistance as provided under the State of Tennessee’s Community Development Block Grant – National Disaster Resilience (CDBG-NDR) Program; and

WHEREAS, the Board of Aldermen of the City of Dyersburg finds it in the City’s best interest to secure the assistance of an experienced and qualified relocation firm to assist in the Relocation Services as needed for the City’s Community Development Block Grant-National Disaster Resilience Wetland Project; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional Relocation firms; and

WHEREAS, the Board of Aldermen of the City of Dyersburg has determined that HDR has the most appropriate experience, background and qualifications to provide said services; and

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of the City of Dyersburg hereby select HDR to provide Relocation Services for the City’s CDBG-NDR Wetland Grant Project.

READ AND ADOPTED this 3rd day of December, 2018.

John Holden
Mayor

ATTEST:

City Recorder

Mayor Holden called for a motion to approve the resolution. Alderman Bob Kirk motioned to approve the resolution as presented. Alderman Scott Staggs seconded the motion. The motion was approved.

c. RESOLUTION 12032018A – A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE COMMUNITY TRANSPORTATION PLANNING REQUEST/CTPR

Mayor Holden presented Resolution 12032018A before the Board for approval.

RESOLUTION 12032018A

AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE COMMUNITY TRANSPORTATION PLANNING REQUEST/CTPR

WHEREAS, the governing body of Dyersburg, Tennessee, having committed itself to the improvement of the community that it represents, wishes to make a request upon the Tennessee Department of Transportation to study the corridors of U.S. Highway 51 and State Route 78

WHEREAS, having determined proper process by TDOT Planning guidelines, said governing body wishes to make application for a Community Transportation Planning Request to begin the development of a plan to improve the transportation infrastructure within Dyersburg along US 51 and SR 78

NOW, THEREFORE BE IT RESOLVED by the governing body of Dyersburg, Tennessee, meeting in session on this the 3rdth day of December, 2018, that the Mayor of Dyersburg is authorized to sign a request for CTPR funds, to commit general funds to the proposed project, and to sign any and all necessary assurances, agreements or contracts required for recipients of CTPR funds.

Mayor Holden called for a motion to approve the resolution. Alderman Robert Taylor Jr., motioned to approve the resolution as presented. Alderman Dennis Moody seconded the motion. The motion was approved.

Mayor John Holden declared the resolution to be duly adopted and effective from and after this the 3rd day of December, 2018.

John Holden
Mayor, City of Dyersburg, TN.

ATTEST:

City Recorder

d. RESOLUTION 12032018B - RESOLUTION AUTHORIZING AND PROVIDING FOR THE FINANCING OF THE CONSTRUCTION OF A WASTEWATER FACILITIES PROJECT, INCLUDING AUTHORIZING THE EXECUTION OF APPLICATIONS, CONTRACTUAL AGREEMENTS, AND OTHER NECESSARY DOCUMENTS, AND MAKING CERTAIN REPRESENTATIONS, CERTIFICATIONS, AND PLEDGES OF CERTAIN REVENUE IN CONNECTION WITH SUCH FINANCING

Mayor Holden presented Resolution 1203201B before the Board for approval.

RESOLUTION 12032018B

RESOLUTION AUTHORIZING AND PROVIDING FOR THE FINANCING OF THE CONSTRUCTION OF A WASTEWATER FACILITIES PROJECT, INCLUDING AUTHORIZING THE EXECUTION OF APPLICATIONS, CONTRACTUAL AGREEMENTS, AND OTHER NECESSARY DOCUMENTS, AND MAKING CERTAIN REPRESENTATIONS, CERTIFICATIONS, AND PLEDGES OF CERTAIN REVENUE IN CONNECTION WITH SUCH FINANCING.

WHEREAS, the City of Dyersburg, Tennessee is a public and governmental body in Dyersburg, Tennessee (the "Local Government"); and

WHEREAS, the Local Government has determined that it is necessary and desirable to undertake certain activities or tasks in connection with a wastewater facilities project, Department of Environment and Conservation Number **SRF** _____ (the "Project"), in and for the Local Government; and

WHEREAS, Tennessee Code Annotated, Section 68-221-1001 et. seq., provide for the lending of moneys in the wastewater facilities Revolving Loan Fund to Local Governments for the purpose of providing funds for Project Loans; and

WHEREAS, the local Government has determined that it is necessary and advisable to borrow funds for the Project pursuant to these sections.

NOW, THEREFORE, be it resolved as follows:

Section 1. Local Government hereby approves the creation of indebtedness on behalf of the Local Government in the principal amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) by the obtaining of a Project Loan.

Section 2. The execution and delivery of the Application for a Project Loan in the principal amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the purpose of funding all or a portion of the total estimated cost of the Project of Ten Million Five Hundred Thousand Dollars (\$10,500,000), by John Holden, the Mayor of the Local Government, is hereby ratified and approved in all respects.

Section 3. The form, terms, and provisions of the agreement for the Project Loan among the Local Government, the Tennessee Department of Environment and Conservation and the Tennessee Local Development Authority (the "Loan Agreement"), as presented at this meeting, are hereby approved.

Section 4. The Local Government hereby agrees to honor and accept the method of financing as may be determined by the Authority pursuant to the Loan Agreement.

Section 5. The Local Government hereby agrees to make the monthly payments on the Project Loan in accordance with the Payment Schedule to be attached to the Loan Agreement.

Section 6. The Local Government hereby agrees to levy fees, rates or charges for services provided by the Project and/or to levy ad valorem taxes sufficient to pay the interest on and principal of the Project Loan in accordance with the Loan Agreement. The Local Government also agrees to levy fees, rates, or charges and/or ad valorem taxes sufficient to pay the cost of operation and maintenance of the wastewater system of which the Project is a part, which cost shall include depreciation and all other debt service expense of the system.

Section 7. The Local Government assigns and pledges its State-Shared Taxes to the State and consents to the withholding and application of State-Shared Taxes in the event of failure by the Local Government to remit monthly payments in accordance with the terms of the Loan Agreement, as the Loan Agreement may be supplemented or amended from time to time.

Section 8. The Local Government hereby agrees that there are no local pledges of State-Shared Taxes other than those disclosed.

Section 9. The Local Government hereby agrees to obtain alternative methods of financing for all costs necessary for the completion of the Project which are in excess of the combined financing provided by any agency of the United States Government and by the Tennessee Local Development Authority.

Section 10. The Mayor of the Local Government is authorized and directed to execute the Loan Agreement, and any amendments or supplements to the Loan Agreement, in the name and behalf of the Local Government; to deliver such documents to the other parties to such documents, such execution and delivery to be conclusive proof of the approval of the Local Government of such documents; and to take such further action and to execute and deliver such further instruments or documents as such officer may consider necessary or advisable in connection with the Loan Agreement. Provided, however, this resolution shall not be deemed to grant authority to the named officer to approve any increase in the amount of the Project Loan.

Section 11. All orders, resolutions, or ordinances in conflict with this resolution be and the same are repealed insofar as such conflict exists. This resolution shall become effective immediately upon its passage.

Duly passed and approved this 3rd day of December, 2018.

John Holden, Mayor

WITNESS:

Robert C. Jones, City Recorder

Mayor Holden called for a motion to approve the resolution. Alderman Bob Kirk motioned to approve the resolution as presented. Alderman Dennis Moody seconded the motion. The motion was approved. The Board held general discussion regarding the process for obtaining funding through the State of Tennessee Revolving Loan Fund to Local Governments. Mayor Holden provided a brief history of both Alderman Finance Committee and Board minutes approving the request and support for the funding.

c. Bids – Greg Williams, Purchasing

1. Department: Wastewater Plant
Item: Doors on chlorine building
Purpose: Replace large bay doors that have deteriorated
Budgeted: No – Utilize excess funds budgeted for roof replacement
Notification – State Gazette and direct to 4 contractors
Bids: Forcum-Lannom Contractors No Response
 Gary Permenter Construction No Bid
 Clifco \$13,998.00
 Still-Evans Contractors \$10,400.00

Mr. Williams recommended awarding the bid to award bid to Still-Evans Contractors, Dyersburg, TN at \$10,400.00. Alderman Bill Escue motioned for approval of the recommendation. Alderman Terry Glover seconded the motion which passed by full Board vote.

2. Department: Industrial Park Railroad
Item: Repair of railroad track
Purpose: Correct defects cited by CN RR inspector
Budgeted: No
Notification – None, Emergency Repair to prevent track closure
Bids: TennKen RR No Bid

Shelby RR Service	\$17,112.00
Lone Star RR Contractors	\$16,720.00

- * Shelby RR Service was able to start immediately and included replacing more ties.
- * CN RR has been contacted to request reimbursement of \$4,100 to cover damage caused by train engineer.

Mr. Williams recommended approve payment to Award bid to Shelby Railroad Service, Memphis, TN at \$17,112.00. Alderman Dennis Moody motioned for approval of the recommendation. Alderman Bill Escue seconded the motion which passed by full Board vote.

3. Department: Police
Item: SUV
Purpose: Replace administration vehicle that was transferred to fleet to replace vehicle that was taken out of service
Budgeted: Drug Fund
Notification – State Gazette, Direct to 4 vendors
Bids:

Freeland Automotive	No Response
Rick Hill Nissan	No Response
Delta Auto	No Response
Tim Castellaw Automotive	\$29,849.00

Mr. Williams recommended awarding the bid to Tim Castellaw Automotive, Dyersburg, at \$29,849.00. Alderman Bob Kirk motioned for approval of the recommendation. Alderman Robert Taylor, Jr seconded the motion which passed by full Board vote.

4. Department: Airport
Item: Security camera system
Purpose: Replace outdated camera system
Budgeted: Yes – Covered by 95/5 TDOT Aeronautics Grant
Notification – State Gazette, Direct to 4 vendors
Bids:

Bruce Hayes Communications	No Response
Memphis Communications Corp	\$29,393.53
EduTech	\$24,995.00
West Tenn. Communications	\$24,831.92

Mr. Williams recommended awarding the bid to West Tenn. Communications, Dyersburg, TN at \$24,831.92. Alderman Dennis Moody motioned for approval of the recommendation. Alderman Bob Kirk seconded the motion which passed by full Board vote.

5. Department: Street
Item: Street sweeping
Purpose: Contract for sweeping of streets
Budgeted: Yes
Notification – State Gazette

Bids: Sweeping Corporation of America \$92,367.38 per year

Mr. Williams recommended awarding the bid to Sweeping Corporation of America, Nashville, TN at \$92,367.38. Alderman Bob Kirk motioned for approval of the recommendation. Alderman Scott Staggs seconded the motion which passed by full Board vote.

Reports from Aldermen:

Aldermen Bob Kirk: Mr. Kirk provided information to the members of the Board as to the completion status of the current fiscal audit being performed by Cowart Reese Sargent/Joe Enoch Dyersburg.

Alderman Bill Escue: No report.

Alderman Terry Glover: No report.

Aldermen Kevin Chaney: Absent.

Mike Morgan: Inquired as to the status of Ford Construction progress with the drainage reconstruction at Woodside Lane. Mayor Holden stated that Ford Construction has been notified that the contract has been awarded to them.

Alderman Dennis Moody: No report.

Alderman Scott Staggs: No report.

Robert Taylor, Jr: No report.

Communications from the Mayor:

No report.

With no further business, the meeting adjourned at 7: 18 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder