

**Board of Mayor and Aldermen Meeting
August 6, 2018
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, August 6, 2018 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Mayor Holden. Mayor Holden noted all Aldermen were present, with the exception of alderman Dennis Moody.

- (2) **Approval of Minutes:**

Mayor Holden called for a motion to approve the minutes from the July 16, 2018 meeting. Alderman Kevin Chaney made a motion to approve the minutes. Alderman Robert Taylor, Jr. seconded the motion. The minutes were approved.

- (3) **Unfinished Business:** None presented.

- (4) **New Business**

a. Finance Committee Meeting - Friday, July 27, 2018 – Chairman Kevin

Finance Committee Meeting

City of Dyersburg

July 27, 2018

The Finance Committee met at 8:30 a.m. July 27, 2018 in the City Hall Second Floor conference room.

Committee Members Present: Chairman Kevin Chaney, Aldermen Bob Kirk, Mayor John Holden, Alderman Terry Glover.

Other Aldermen who attended included: Robert Taylor, Jr., Mike Morgan.

Staff and Others Present: Steve Anderson, Treasurer, Greg Williams, Purchasing Agent, Brandon Hutcherson, State Gazette, Scott Ball, Storm Water and Construction Inspection, Mark Grant, Gloria Spence, EOC, Bob and Hunter Newbill, Duckland Ventures.

Chairman Chaney called the meeting to order and opened with prayer.

First on the agenda the committee discussed the 2018-19 budget proposed Bond funding. Treasurer Steve Anderson provided the committee with information regarding six proposals for

bond funding as approved by the Board for the 2018-19 budget. From review of the various proposals, Mr. Anderson recommended Option 3 as the best selection for the committee's consideration for approval. He noted Option 3 was a variable rate bond for 12 years through the Tennessee Municipal League (TML) Bond Fund. Mr. Anderson stated the City's bond rating had improved to an "A" rating by Moody's Investors Service that provides international financial research on bonds issued by commercial and government entities. Since the bond funding was approved by the Board in the 2018-19 budget, no action was required. The committee did request Mr. Anderson proceed with contract preparation by TML Bond Fund and create a resolution for approval by the Board.

Next on the agenda, the committee heard a presentation from EOC Director Mark Grant requesting changes in special duty pay for (4) positions within the EOC. Mr. Grant noted that the (4) positions are critical to the EOC's organization, and he expressed a concern to remain competitive to the attraction of salary in private industry. He stated that there had been a significant turn-over in staff during the past five years, and the EOC is observing a negative trend in recruiting qualified staff.

From discussion it was noted the EOC Department may adjust compensation for staff by moving allowable funds allocated within the current year budget line items. The committee suggested the EOC Department present data on the current request for review and funding determination in the 2019-20 budget hearing. The committee further requested the Mayor contact MTAS to ask for their assistance in providing a thorough analysis of the City's salary step system.

Finally, the committee heard a request from local developer Hunter Newbill for the city to install 8 new street lights on Millsfield Highway, starting from the bridge on Millsfield Highway along Millsfield Highway to the north end of his property.

He noted the lights were needed for safety concerns near the development entrance. He stated that he originally requested the lights from Dyersburg Electric Service, however, he was told the city would have to approve, as the cost of street lighting is paid by the city.

The committee acknowledged the importance for the safety concern of motorist and recognized the significant and positive investment the development will have for future property taxes and utility usage. On a motion by Alderman Bob Kirk, and a second from Mayor Holden, the committee voted to approve Mr. Newbill's request. Additionally, Mr. Newbill asked the city for guidance in grant funding that would assist him in the development of a green space for a city park. He suggested he could work with the city, potentially developing a city park design that the city may acquire for future use.

In other non-agenda discussion, the committee heard brief comments on street paving.

With no further business, the committee adjourned at 9:30 a.m.

At the end of the reading of the minutes, Alderman Bob Kirk motioned to approve the recommendation of the Finance Committee. Alderman Robert Taylor, Jr. seconded the motion. The motion passed by full Board vote.

After the motion the Board discussed various aspects of a potential park within the property develop. Alderman Bill Escue asked, “If that’s grant money, they can’t use that for private purposes, correct?”

“That’s correct,” said Mayor Holden. “It would have to be owned by the City.”

b. Public Safety Committee Meeting – Tuesday July 31, 2018 – Chairman Bob Kirk.

Public Safety Committee Meeting

City of Dyersburg

July 31, 2018

The Public Safety Committee met July 31, 2018 at 9:00 a.m. in the conference room at City Hall.

Members Present Included: Mayor John Holden, Chairman Bob Kirk, Mike Morgan. Scott Staggs was absent.

Other Alderman Board Members: Terry Glover, Robert Taylor, Jr., Kevin Chaney.

Staff and Others Present: Brandon Hutcheson, State Gazette, Steve Isbell, Thomas Langford, Roger Dudley, Dyersburg Police Department, Greg Williams, Purchasing, Kevin Joslin, Thomas Mullins, Codes Department.

The meeting opened with prayer by Alderman Morgan. Chairman Bob Kirk called the meeting to order.

Chairman Kirk stated the committee convened to discuss the status of the city’s current ordinance pertaining to city property used by the Dyersburg Gun Club. Additionally, a private business owner has expressed an interest for the development of an indoor gun range.

Steve Isbell stated the DPD had received a complaint from the Vocational Rehabilitation Center in Dyersburg. The complaint involved their concern that shotgun discharge from the shooting activity of the Dyersburg Gun Club had impacted their facility. The DPD investigated the report and conducted test firings to determine the range potential of the shotgun shooting activity. Their results were inconclusive.

Chief Isbell noted that the current ordinance, Chapter 5, 11-503 states: “It shall be unlawful for any unauthorized person to discharge a firearm within the corporate limits.”

Mayor Holden stated that from the city's research of formal agreements with the Dyersburg Gun Club no contractual agreements had been recorded. He did locate Board minutes from 1992 and 2001 referencing the intent of the city to enter into a 10-year contract agreement with the Dyersburg Gun Club. However, there appears to be no contract ever implemented. Also, from prior committee discussion in 2017, this committee had agreed to create a contract, but it was determined that the Dyersburg Gun club was in violation of the Chapter 5, 11-503, municipal code as an unauthorized entity with firearm discharge within the city limits. It was noted that "unauthorized" is a key word used in the ordinance.

Therefore, Mayor Holden felt it was important for the committee to address the concerns at the Dyersburg Gun Range and the DPD gun practice range. Mayor Holden motioned for the committee to review the current ordinance and make amendments to the text that would allow for the operation of these gun ranges, and to prepare a contract agreement between the city and the Dyersburg Gun Club.

Alderman Mike Morgan seconded the motion which passed for recommendation to the full Board.

Alderman Bob Kirk motioned to review the current ordinance and make amendments to the text that would allow for the operation of these gun ranges, and to prepare a contract agreement between the city and the Dyersburg Gun Club. Alderman Bill Escue seconded the motion. The motion passed by full Board vote.

In other discussion, Thomas Mullins presented information about a private interest expressed regarding the creation of an indoor shooting range. The proposed location lies on South Main Street, currently zoned M-2. He noted that there is no existing and specific zoning addressing outside nor indoor shooting ranges. He informed the committee that as the committee is reviewing the text of the ordinance, it would be appropriate to examine creating zoning guidelines for outdoor and indoor range locations. Mr. Mullins stated the potential indoor developer may present an appeal to the BZA and ultimately for approval to the Planning Commission for rezoning to accommodate the development. He provided samples of approved and unapproved ordinance language from other communities for their considerations.

Alderman Morgan motioned to pursue potential changes to the text of the existing ordinance that would address zoning requirements and guidelines for indoor shooting ranges within the city. Chairman Kirk seconded the motion which passed for recommendation the Board.

Alderman Bob Kirk motioned to approve the recommendation of the Public Safety Committee. Alderman Mike Morgan seconded the motion. The motion passed by full Board vote.

Lastly, DPD Chief Steve Isbell discussed a growing national concern of cities attempting to address increases in homeless populations illegally living within city properties. He stated the need for the city to be proactive and get out ahead of this issue. He cited language from the city's ordinance addressing loitering, vagrancy, and illegal gathering. Chief Isbell felt the language of the ordinance needed to be amended to better address these issues. The committee

requested the Chief research other communities, and present at a future meeting his findings and recommendations. Also, Chief Isbell will include solicitation in his review.

No further business was presented before the Committee which adjourned at 9:50 a.m.

At the end of the reading of the Public Safety Committee minutes the following was discussed:

Alderman Bill Escue asked, “What is the difference between an unauthorized person and an unauthorized entity? What’s an unauthorized person – someone who doesn’t have permission?”

Dyersburg Police Chief Steve Isbell responded, “The way the ordinance is written right now, there is a lot of liability on the City. It is not clear on authorized and unauthorized. So, with some minor modifications in the ordinance, be a little more restrictive, but will plainly state who and where that type of activity can occur. The bottom line is we are wanting to work with the gun club. It’s a great activity that they have there, and as long as it’s in a safe environment and a change in the ordinance, it would then be authorized use by this board.”

“So, an authorized person would be defined as anyone who has permission or what?” asked Alderman Escue.

“It would be through the gun club activities, and we discussed that a little bit in the meeting, and we also talked about the type of weapons that would be restricted from use there because it’s in a populated area and it is not designed to accommodate long guns and other type of firearms,” explained Chief Isbell. “So, all of those things will be considered as we’re exploring and modifying this ordinance.”

“Would an authorized entity be the same as an authorized person?” asked Alderman Escue.

“That’s a legal question,” replied Chief Isbell. “We would have to get some feedback from legal.”

“If we enter into an agreement once we get this with the gun club, I think they shoot on Wednesday afternoons, that’s not going to affect the Hunters Safety course they do out there, too?” asked Alderman Mike Morgan.

“That would be a decision that this board will have to make on exceptions and who is authorized to be there,” said Chief Isbell. “I can’t make that decision, and it has to be done by this board. So those are things to be considered.”

c. Bids - Greg Williams.

Department: Police / EOC

Item: ADSI Software Maintenance

Purpose: Police records management & MDT software

Budgeted: Yes – Police/\$17,060.00 EOC/\$23,825.70

Notification – None – Sole Source

Recommendation: Mr. Williams recommended awarding the bid to ADSI, at \$40,885.70
Alderman Bill Escue motioned to approve as recommended. Alderman Mike Morgan
seconded the motion, which was unanimously approved by the Board.

Reports from Aldermen:

Aldermen Bob Kirk: No report.

Alderman Bill Escue: No report.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: No report.

Alderman Mike Morgan: No report.

Alderman Dennis Moody: Absent.

Alderman Scott Staggs: No report.

Alderman Robert Taylor, Jr: No report.

Communications from the Mayor:

- Provided a codes report to all Aldermen.
- Announced the upcoming Dyersburg High School annual Football Jamboree at 6:00 p.m., Friday, August 10, 2018. The Jamboree will be played at the J.C Sawyers Stadium.

With no further business, the meeting adjourned at 7: 20 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder