

Board of Mayor and Aldermen Meeting
March 19, 2018
Dyersburg Municipal Court Room

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, March 19, 2018 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Mike Morgan. Mayor Holden noted all Aldermen were present, with the exception of Alderman Scott Staggs.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the March 5, 2018 meeting. Alderman Mike Morgan made a motion to approve the minutes. Alderman Dennis Moody seconded the motion. The minutes were approved. Mr. Kirk asked Mayor Holden if he had reconsidered providing the pension plan discussion from the February 16, 2018 Recreation and Finance Committee meeting. Mayor Holden stated he would provide an addendum to the minutes for his review prior to the next Board meeting.
- (3) **Unfinished Business:** None presented.

a. Notice of Public Hearings- April 2, 2018.

- An ordinance to amend the Dyersburg Municipal Zoning Map to rezone property on 511 Troy Avenue from R-2 (Medium Density Residential) district to B-2 (General Trade and Service) district.
- An ordinance to amend the Dyersburg Municipal Zoning Map to rezone property near 2340 Upper Finley Road (Paul Russom Property) from R-2 (Medium Density Residential) district to P-B (Planned Business) district.

Mayor Holden called for a motion to approve the recommendation. Alderman Bob Kirk motioned for approval, with a second by Alderman Bill Escue. The motion passed by full Board vote.

b. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The February 1, 2018 – February 28, 2018 invoice totaled \$13,200.00. Alderman Dennis Moody made a motion to approve the payment, with a second by Mayor Holden. Alderman Bob Kirk asked about several line items of the charges and their descriptions on page 3 of the submitted invoice.

After discussion the motion passed 7-1 approving the invoice, with alderman Kevin Chaney voting no.

c. Bids – Greg Williams, Purchasing Agent.

1. Department: Water Plant
Item: Elevator
Purpose: Replace main cylinder that has begun to leak
Budgeted: No – Repair & Maintenance
Notification: State Gazette – Direct to 3 Vendors
Bids: KONE Elevator No Response
Schindler Elevator \$79,237.00+
United Elevator \$34,750.00

Recommendation: Mr. Williams recommended awarding the bid to United Elevator, Memphis, TN at \$34,750.00.

Mayor Holden called for a motion to approve the recommendation. Alderman Kevin Chaney motioned for approval, with a second by Alderman Terry Glover. The motion passed by full Board vote.

2. Department: Police
Item: (40) Handgun & (8) Shotgun Service weapons
Purpose: To be used by officers
Budgeted: No – Funded by proceeds of seized weapons sale - \$16,500.00
Notification: State Gazette & Direct to 3 vendors
Bids: Old South Trading Co. No Response
Cypress Creek Outfitters \$18,400.00
Craig's Firearms \$16,238.80 TN State Contract

Recommendation: Mr. Williams recommended awarding the bid to Craig's Firearms, Knoxville, TN at \$16,238.80.

Mayor Holden called for a motion to approve the recommendation. Alderman Dennis Moody motioned for approval, with a second by Alderman Bill Escue. The motion passed by full Board vote.

3. Department: Sanitation - Landfill
Item: Repair of 2015 CAT Dozer
Purpose: Repair damage to final drive & transmission caused by puncture from landfill refuse
Budgeted: No – Should be covered by insurance claim (all but \$10,000 deductible)
* We are still awaiting confirmation from insurance adjuster

Notification: None – Dealer repair

Bids: Thompson Machinery \$76,300.00 + freight on parts

Recommendation: Mr. Williams recommended approving the repair by Thompson Machinery, Jackson, TN at \$76,300.00

Mayor Holden called for a motion to approve the recommendation. Alderman Bob Kirk motioned for approval, with a second by Alderman Bill Escue. The motion passed by full Board vote.

d. Resolution 03192018 LPRF 2018 Grant Administrative Services.

Mayor Holden presented the following resolutions for pursuance of the required Board resolutions in application for the 2018 Local Parks and Recreation Fund grant:

**RESOLUTION 03192018
CITY OF DYERSBURG, TENNESSEE
FOR
ADMINISTRATIVE SERVICES**

WHEREAS, the City of Dyersburg, Tennessee is applying for financial grant assistance as provided under the State of Tennessee’s FY 2018 Local Parks and Recreation Funds (LPRF) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Dyersburg finds it in the City’s best interest to secure the assistance of an experienced and qualified professional administrative management services firm to assist in preparing and administering a recreation project under the City’s 2018 Local Parks and Recreation Funds program; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional administrative assistance firms; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the LPRF application on a no-cost basis, and in the event, the project is successfully funded, Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Dyersburg hereby select Community Development Partners, LLC to provide assistance in the preparation and administration of the City's 2018 LPRF grant project.

READ AND ADOPTED this the 19th day of March, 2018.

John Holden
Mayor

ATTEST:

Robert C. Jones, City Recorder

Mayor Holden called for a motion to approve the resolution. Alderman Bill Escue motioned for approval, with a second by Alderman Terry Glover. The motion passed by full Board vote.

e. Resolution 03192018A LPRF 2018 Grant Engineering Services

**RESOLUTION 03192018A
CITY OF DYERSBURG, TENNESSEE
FOR
ENGINEERING SERVICES**

WHEREAS, the City of Dyersburg, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2018 Local Parks and Recreation Funds (LPRF); and

WHEREAS, the Mayor and Board of Aldermen of the City of Dyersburg finds it in the City's best interest to secure the assistance of an experienced and qualified engineering firm to assist in the preparation and implementation of the City's 2018 Local Parks and Recreation Funds grant application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional engineering firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that Smith Seckman Reid, Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Smith Seckman Reid, Inc. will conduct the work necessary to complete the LPRF application on a no-cost basis, and in the event the project is successfully funded, Smith Seckman Reid, Inc. will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Board of Mayor and Aldermen of Dyersburg hereby selects Smith Seckman Reid, Inc. to provide assistance in the preparation and implementation of the City's 2018 LPRF grant application.

READ AND ADOPTED this the 19th day of March, 2018.

John Holden
Mayor

ATTEST:

Robert C. Jones, City Recorder

Mayor Holden called for a motion to approve the resolution. Alderman Kevin Chaney motioned for approval, with a second by Alderman Mike Morgan. The motion passed by full Board vote.

Reports from Aldermen:

Aldermen Bob Kirk: Inquired as to when the Board would receive the City's accounting audit. Mr. Steve Anderson responded that he will be meeting with the accounting firm the next day and delays had been experienced because of IRS changes in the accounting requirements involving pension plans. He noted the audit was nearly complete.

Alderman Bill Escue: No report.

Alderman Terry Glover: Inquired as to when the Recreation Committee would meet to further discuss the LPRF grant. Mayor Holden stated the committee would hopefully be scheduled to meet next week.

Alderman Kevin Chaney: Requested Steve Anderson email to him an up-to-date expense total for the City Attorney expenses for the current fiscal year period.

Alderman Mike Morgan: Discussed several street potholes conditions addressing both the responses of the State and the City.

Alderman Dennis Moody: No report.

Alderman Scott Staggs: Not Present.

Alderman Robert Taylor, Jr: Recognized Ms. Deborah Taylor (316 St. George Avenue). Ms. Taylor came before the board and discussed her need for relief from localized water flooding upon her residential property. Mayor Holden noted that he had met with Ms. Taylor during the week to discuss her issues. She noted that as a taxpayer, she was entitled to receive assistance with her problem. Alderman Taylor noted that resident Deborah Taylor contacted him last week about water standing in her yard. He noted that Ms. Taylor wanted to get on the agenda, but her name is not on the agenda.

Mayor Holden noted that Ms. Taylor came to visit with me at his office to discuss her issue, and it was turned over to the Codes Department as a first order of city response.

Mayor Holden stated that was why Ms. Taylor was not on the agenda. However, Mayor Holden welcomed her to speak to the Board.

Ms. Taylor noted that she had talked to the city about the water issue in her yard on St. George Avenue and added, "it looks like a pond back there. Something needs to be done. I'm paying my taxes."

Alderman Escue asked has anyone been by to look at it.

Mayor Holden stated the following: "Ms. Deborah came by the office last Wednesday, and we discussed it." "We have got to find out if the alley is owned by the City of Dyersburg.

Also, her next-door neighbor put up a makeshift fence or barrier that has redirected the flow of water, so there's a number of issues out there. So, we're doing our due diligence to see what our responsibility is to take care of that."

Alderman Taylor also asked if anyone had received a call from a resident located on Victory Street concerning flooding. A number of board members responded that they had and visited the property to look at the issue.

Alderman Taylor asked if the city could assist the property owner.

Mayor Holden stated that, “Scott Ball sent an email out detailing the cost involved with that, and MTAS came by and looked at it, and I’m waiting on a letter from them to see what our responsibility is as a city.”

Alderman Escue noted that the problem appears to be located off of city property.

Mayor Holden stated that there will probably be a call for a committee meeting to further as he had met with MTAS and together with MTAS staff visited the property in question. He was awaiting a statement from their office in the matter.

Communications from the Mayor:

None presented.

With no further business, the meeting adjourned at 7: 28 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder