

**Board of Mayor and Aldermen Meeting
February 5, 2018
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, February 5, 2018 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Kevin Chaney. Mayor Holden noted all Aldermen were present. Mayor Holden recognized and welcomed Alderman Scott Staggs to his first Board meeting.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the December 18, 2017 meeting. The minutes were approved on a motion by Alderman Bill Escue, followed by a second from Alderman Robert Taylor, Jr.
- (3) **Unfinished Business:** None presented.

a. Master Telecommunications Facility Licensing Agreement including Fees and Charges Schedule between the City of Dyersburg and Extenet Systems, Inc.

Mayor Holden provided information from prior Finance Committee and Board meetings as follows:

**Finance Committee Meeting
City of Dyersburg
Thursday, November 16, 2017**

- SCHEDULE OF FEES – SMALL CELL COMMUNICATIONS

City Attorney Scott Haight presented a Master Telecommunications Facility Licensing Agreement between the City of Dyersburg (as Licensor) and Extenet Systems, Inc., (as Licensee), along with a Fees and Charges Schedule to accompany the agreement. On a motion by Alderman Bob Kirk, and a second by Alderman Terry Glover, the committee voted to approve the Agreement and Fees Schedule to be presented to the full board for approval.

**Board of Mayor and Aldermen Meeting
November 20, 2017
Dyersburg Municipal Courtroom**

- SCHEDULE OF FEES – SMALL CELL COMMUNICATIONS

City Attorney Scott Haight presented a Master Telecommunications Facility Licensing Agreement between the City of Dyersburg (as Licensor) and Extenet Systems, Inc., (as Licensee), along with a Fees and Charges Schedule to accompany the agreement. On a motion by Alderman Bob Kirk, and a second by Alderman Terry Glover, the committee voted to approve the Agreement and Fees Schedule to be presented to the full board for approval.

Mayor Holden noted that Extenet Systems, Inc, had contacted the City Attorney to further discuss the fees associated with the fee schedule, therefore the city tables a decision to approve the Agreement and Fees Schedule until further review is completed.

Mr. Scott Haight representing the City attorney Office presented the Board required information discussing the fees associated with the fee schedule for the Agreement. At the conclusion of the discussion, Alderman Bob Kirk motioned for approval of the fee schedule for the Master Telecommunications Facility Licensing Agreement between the City of Dyersburg (as Licensor) and Extenet Systems, Inc., (as Licensee). Alderman Kevin Chaney seconded the motion which was approved by the Board.

b. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The December 1, 2017 – December 31, 2017 invoice totaled \$ 10,743.75. Alderman Mike Morgan made a motion to approve the payment, with a second by Alderman Bob Kirk. The motion passed.

c. Bids – Greg Williams, Purchasing Agent.

1. Department: Water Plant

Item: Emergency Generator

Purpose: Repair engine following failure

Budgeted: No – To be taken from Water / Sewer Fund

Notification: None – Emergency Repair (Board was notified by email on 12/1/17)

Bids: Thompson Power \$94,234.65

Recommendation: Mr. Williams recommended approving payment to Thompson Power for \$94,234.65. A motion to approve the recommendation as presented before the Board was made by Alderman Kevin Chaney, with a second by Alderman Terry Glover. The motion passed by full approval.

2. Department: Wastewater Plant
Item: (2) 14" Sewer Pumps
Purpose: Repair of pumps damaged by debris
Budgeted: Insurance claim paid \$26,165.00 (Estimate less \$10,000 deductible)
 There was \$16,000 in current budget to rebuild (1) pump
Notification: None – Emergency Repair (Board was notified by email 11/15/17)
Bids: Industrial Maintenance & Engineering \$36,165.00

Recommendation: Mr. Williams recommended approving payment to Industrial Maintenance & Engineering, Nashville, TN for \$36,165.00. A motion to approve the recommendation as presented before the Board was made by Alderman Robert Taylor, Jr., with a second by Alderman Dennis Moody. The motion passed by full approval.

3. Department: Recreation
Item: DAC Multi-Purpose Roof
Purpose: Replace roof damaged by wind 3/1/17
Budgeted: No – Covered by insurance claim
Notification: State Gazette – Direct to 5 Vendors & 2 plan rooms
Bids: Wayde Jackson No Response
 Mike Ward No Bid
 Dortch Roofing \$34,200.00
 Frazier Roofing \$23,000.00
 A-1 Construction \$20,553.70

Recommendation: Mr. Williams recommended awarding the bid to A-1 Construction, Dyersburg, TN for \$20,553.70. A motion to approve the recommendation as presented before the Board was made by Alderman Kevin Chaney, with a second by Alderman Mike Morgan. The motion passed by full approval.

4. Department: Public Works
Item: Public Works Equipment Canopy
Purpose: Replace 30-year-old roof that has deteriorated
Budgeted: No – To be taken from Gas Fund
Notification: State Gazette – Direct to 4 Vendors
Bids: Newtco Roofing \$172,000.00
 Dortch Roofing \$135,000.00
 B Four Plied, Inc. \$133,973.00
 Frazier Roofing \$105,719.00

Recommendation: Mr. Williams recommended awarding the bid to Frazier Roofing, Dyersburg, TN for \$105,719.00. A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk, with a second by Alderman Bill Escue. The motion passed by full approval.

5. Department: Police
Item: Equipped Police Patrol SUV
Purpose: Replace 2014 unit that was destroyed by fire
Budgeted: No – Insurance claim paid \$22,894.00
 \$14,030.00 to come from Drug Fund
Notification: None – Arkansas State Contract
 No other units could be found readily available

Bids:	Tim Castellaw Ford	No Bid – No vehicle could be found
	Mark McLarty Ford	\$36,924.00

Recommendation: Mr. Williams recommended awarding the bid to Mark McLarty Ford, North Little Rock, AR, for \$36,924.00. A motion to approve the recommendation as presented before the Board was made by Alderman Mike Morgan, with a second by Alderman Dennis Moody. The motion passed by full approval.

d. Resolution 02052018.

Mayor Holden informed the Board of the requirement authorizing the city to pass a resolution to apply for a Tennessee Community Development Block Grant through the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2018 Community Development Block Grant funds in the amount not to exceed \$500,000, plus any eligible Three Star Bonus allowance, for a Sewer System Improvements Project. The grant will be an 80/20 match. The resolution reads as follows:

**RESOLUTION NO. 02052018
DYERSBURG, TENNESSEE**

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Dyersburg acting by and through its Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in Dyersburg.

WHEREAS, the City of Dyersburg will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, Dyersburg as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Dyersburg as follows:

THAT, John Holden, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2018 Community Development Block Grant funds in the amount not to exceed \$500,000, plus any eligible Three Star Bonus allowance, for a Sewer System Improvements Project; and

THAT, the City of Dyersburg will be responsible for the local cash/match to be provided in full by the sewer fund account; and

THAT, John Holden, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of Dyersburg, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the 5th day of February, 2018.

John Holden
Mayor

ATTEST:

Robert C. Jones, City Recorder

Alderman Kevin Chaney made a motion to approve the resolution authorization, with a second by Alderman Robert Taylor, Jr. The motion passed.

Reports from Alderman and Alderwomen:

Aldermen Bob Kirk: Requested a meeting with John Lannom to discuss a gun range proposal. Secondly, he inquired as to the availability of the 2016/17 auditors report by the city's auditing firm. Mayor Holden stated the audit was near completion at this time, and Treasurer Steve Anderson was working to finalize the information for publication to the Board. Alderman. Kirk noted the importance to review the information in committee, if there are any findings the Board should address.

Alderman Bill Escue: Commended the various city departments who had to work in extreme weather conditions during the recent severely cold weather experienced in January.

Alderman Terry Glover: Reminded the community of the Dyersburg High School basketball teams season successes for 2017/18 and encouraged the community to support the teams as their seasons are ending.

Alderman Kevin Chaney: No report.

Alderman Mike Morgan: No report.

Alderman Dennis Moody: Inquired about the status of pothole repair in the city. He asked Street superintendent Mike McCulloch if there was any new technology or products available to apply to pothole repair that would be longer lasting and more permanent. Mr. McCulloch stated he was not aware of any improved technology or product.

Alderman Robert Taylor, Jr: Also, inquired as to how citizens can report potholes. Mayor Holden stated citizens should call 311 to help the city determine pothole repair locations. Street superintendent Mike McCulloch noted citizens may call reports into his office, as well as, 311. Mr. McCulloch also stated that the city has distributed approximately 50 tons of cold patch filling potholes this winter.

Communications from the Mayor:

- Noted that the city will extend leaf pick-up through February 16, 2018, due to the recent inclement weather affecting the clean-up schedule.

With no further business, the meeting adjourned at 7: 25 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder