

**Board of Mayor and Aldermen Meeting**  
**Monday, March 4, 2013**  
**Municipal Building - Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, March 4, 2013; in the Municipal Building Court Room at 7:00 p.m. Mayor John Holden presided. The meeting opened with prayer by Alderman Terry Glover. Mayor Holden noted all Aldermen were present, except Alderman Bob Kirk who was representing the City in Nashville at the Tennessee Municipal League Legislative Conference.
- (2) **Approval of Minutes:** Minutes of the February 18, 2013 meeting were approved on a motion by Alderman Bart Williams, followed by a second from Alderman Robert Taylor, Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** None presented.
- (4) **New Business:**

**a. Bids – Greg Williams, Purchasing Agent.**

1. Department: Solid Waste  
Item: Repair of 2008 CAT Dozer  
Purpose: Replace damaged final drive motor  
Budgeted: No  
Notification – None  
Bids: Thompson Machinery \$31,033.51

Recommendation: Alderman Bart Williams asked where the funds would come from for the proposed repair. Mr. Greg Williams stated the repair would be funded from the repair and maintenance account of Solid Waste Management. Mr. Williams recommended awarding the payment to Thompson Machinery, Jackson, Tennessee at \$31,033.51. A motion to approve the recommendation as presented before the Board was made by Alderwoman Jewell Horner, with a second by Alderman Terry Glover. The motion passed by full Board approval.

2. Department: Wastewater Treatment Plant  
Item: Rake Replacement in #1 Intermediate and # Final Clarifiers  
Purpose: Replace 30 year old rakes  
Budgeted: Yes  
Notification – State Gazette & West TN Plan Room  
Bids: Landmark Construction                      No Bid  
         Ronald Franks Construction                \$411,292.00  
         WaterServ Company                            \$398,530.00

Recommendation: Mr. Williams recommended awarding the bid to WaterServ Company, Newbern, Tennessee at \$398,530.00. A motion to approve the recommendation as presented before the Board was made by Alderman Dennis Moody, with a second by Alderman Robert Taylor, Jr. The motion passed by full Board approval.

**b. Finance Committee Meeting Minutes – February 19, 2013-  
Bob Kirk, Chairman.**

Alderman Kevin Chaney presented the minutes of the February 19, 2013 meeting whose main order of business involved reviewing 2012-2013 overall six month status of the budget and any specific questions anyone may have relating to the Budget.

Treasurer Steve Anderson distributed copies of six months of operations of the 2012-2013 fiscal years. It was noted that the percentage of actual revenues received and expenditures incurred should be at 50 % of the annual budget.

The following points of discussion included:

- General fund
- Gas fund
- Grant repay
- Legal fund
- Expenses for Human Society
- Airport sales, and potential new car business rental at the Airport
- City and State Tax Revenue
- City Schools fund
- Status of the McDowell Center
- Court Revenue

Other properly presented business before the Committee included:

- The city has borrowed @ \$2.7 million of \$4 million available from the TML Bond fund. It was noted by Mr., Anderson that the City may need to issue short term bonds to help with the cash flow required for the upfront payment on the grants the city has secured, and that will be implemented this year. In some grants there are some matching payments required, and on all grants the City will have to make initial start-up payments that will be reimbursed by the grants. Mr. Anderson will explore the use of the TML Bond Fund for borrowing in addition to local banks.
- Noted the City is making progress on billing collections owed over past years for water/sewer in (2) cooperative water districts.

- The City is considering eliminating the cost of mailing billing reminders, because of the effort may be cost prohibitive. The City has discussed with DES the process of combining billing collections
- The City will implement the State funded street resurfacing grant this year. Various city streets have been approved by the State, and there is approximately \$865,000.00 for this project.
- The City has outsourced the street sweeping service to Sweeping Corporation of America.
- Discussed the Landfill may require a new cell in @ 3 years.

Overall, it was noted the City is slightly in better shape economically, than compared to this time last year.

**c. Airport Committee Minutes – February 27, 2013 – Dennis Moody, Chairman.**

Alderman Moody read the Committee minutes as follows:

Rental Car Agency Proposal.

The following was discussed:

- Hertz Rental Car has contacted the City to provide rental car services daily at the Airport.
- Mr. Greg Williams issued a direct RFP to both Hertz and Enterprise Car rentals.
- Hertz was the sole response to the RFP.
- The RFP prescribes on-site staff with car fleet, 3 year term of contract, potential (2) one year renewals, either party can terminate the contract with written (60) day notice.
- Hertz would occupy an office in the main building and will pay the City \$250.00 per month rental fee, and 5% sales commission to the City from Airport rental customers.
- Hertz will be provided parking spaces behind the main building.

Alderman Dennis Moody motioned to accept the Hertz response to the RFP to provide services for car rental at the Airport. The motion was seconded by Alderman Robert Taylor, Jr. The full Board passed the motion.

Update on Airport paving project:

- The \$175,000.00 local match for the \$3.5 million total Tennessee Aeronautics Commission project has been paid.
- The City's portion of the contract has been completed, submitted, and is awaiting final executed contract status with the TAC.
- Bids for construction may be finalized by July 2013, with construction potentially implemented and completion predicted in October 2013.

- The Airport may be allowed to use the crosswind run while other portions of the main runway are reconstructed.
- The runway project may shut down the Airport for approximately 5 weeks.

**Report from Alderman and Alderwomen:**

**Alderman Bob Kirk:** absent.

**Alderman Bart Williams:** Discussed trash and other waste that continues to not be placed in proper containers. He encouraged citizens to use proper trash containers and to refrain from placing yard debris on sidewalks. He asked Mayor Holden about our codes and ordinances and proper procedures for enforcing them. Mayor Holden replied that citizens can call 311 to route information and notice of these issues with the appropriate City Departments.

**Alderman Terry Glover:** Discussed a recent neighborhood watch meeting and thanked Officer Jowers of the Dyersburg Police Department, Mayor Holden and the City for attending the meeting.

**Alderman Kevin Chaney:** No report.

**Alderwoman Jewell Horner:** No report.

**Alderman Dennis Moody:** No report.

**Alderwoman Joan Wyatt:** No report.

**Alderman Robert Taylor, Jr.:** discussed recent concerns over citizen complaints involving knuckle boomers sending some debris on some citizens' properties. Mayor Holden asked citizens to use the telephone 311 service for such complaints. Their notifications would be routed to the appropriate City department.

**Communications from the Mayor:** referenced a State Gazette article dated March 3, 2013. This article complimented staff at the airport, as noted by the new owners of the Dyersburg Mall, for their service in making them feel welcome in Dyersburg. Mayor Holden thanked the Alderman Board for "walking the road" to take the airport back. He additionally, thanked Alderman Kevin Chaney and Committee Airport Chairman Dennis Moody for their leadership in this effort. The Mayor further acknowledged the great job the staff at the airport is performing.

With no further business the meeting adjourned at 7:20 p.m.

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John Holden, Mayor

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Robert C. Jones, City Recorder

