

**Board of Mayor and Aldermen Meeting
July 3, 2017
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, July 3, 2017 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Robert Taylor, Jr. Mayor Holden noted all Aldermen were present, with the exception of Aldermen Bill Escue and Dennis Moody.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the June 19, 2017 meeting. The minutes were approved on a motion by Alderwoman Carolyn Norman, followed by a second from Alderman Robert Taylor, Jr. The minutes were approved.
- (3) **Unfinished Business:** None presented.
- (4) **New Business:**

- a. Public Hearing – Beer Permit – Akshat Properties LLC
DBA Tiger Express
2800 East Court Street
Dyersburg, TN 38024

Mayor Holden announced that this was a notice of public hearing on this permit request. Police Chief Steve Isbell presented information stating that there did not appear to be anything found in the background investigation for this beer permit that would show the applicant unworthy of obtaining a beer permit for the business. Being this was noticed as a public hearing, Mayor Holden called for any persons present to speak regarding this permit application. No public comment was presented. Mayor Holden called for a motion for approval of the application. Alderman Bob Kirk motioned to approve the application, followed by a second from Alderman Terry Glover. The motion passed by full Board vote.

- b. Finance Committee Meeting – Wednesday, June 28, 2017 and July 3, 2017 – Chairman Kevin Chaney.

Finance Committee Budget Hearing Meeting

City of Dyersburg

Wednesday, June 28, 2017

The Finance Committee met at 10:30 a.m. on Wednesday, June 28, 2017 in the City Hall Second Floor conference room.

Committee Members Present: Chairman Kevin Chaney, Aldermen Bob Kirk and Terry Glover, and Mayor John Holden.

Other attendees who attended the meeting included: Aldermen Mike Morgan, Steve Anderson, Treasurer, Greg Williams, Purchasing, Brandon Hutcherson, State Gazette,

Chairman Chaney called the meeting to order. The meeting opened with prayer. The committee discussed updated information on the proposed 2017-18 General Fund budget.

Steve Anderson noted that he had made more adjustments to the General fund, and has eliminated all capital outlay and small items of equipment. However, the General Fund balance is still \$176,400.00 over budget. The committee discussed potential sources of revenue for the city. Included were sellable values of the landfill, gas department, and certain real estate properties owned by the city. The following actions were taken:

- Alderman Bob Kirk motioned to recommend to the full Board to pass a continuation budget from the 2016-17 fiscal period. Mayor Holden seconded the motion. The motion passed.
- City Treasurer Steve Anderson requested the committee to approve an amended 2016-17 General Fund budget. Alderman Bob Kirk motioned to approve the action, with a second by Alderman Terry Glover. The motioned passed for final approval by the full board.
- Mr. Anderson requested the committee approve an action to write-off old utility debts and remove them from the records. Chairman Kevin Chaney motioned to approve the write-off action. The motion was seconded by Alderman Bob Kirk. The motioned passed for approval by the full Board.
- Mayor Holden distributed copies of a proposed resolution for the city to adopt a public records policy, pursuant to TCA 10-7-503(g) subject to the Tennessee Public Records Act. Mayor Holden motioned for the committee to approve the resolution to be presented before the full Board. The motion failed for lack of a second.

No further actions were taken by the committee.

Motions made at the Board meeting in response to the recommendations made by the Finance Committee:

Alderman Bob Kirk motioned for the Board to pass resolution **07032017** approving a continuation budget from the 2016-17 fiscal period. Alderman Mike Morgan seconded the motion. The motion passed.

Alderman Kevin Chaney motioned for the Board to approve an amended 2016-17 General Fund budget. The motion was seconded by Alderman Robert Taylor, Jr. The motion passed.

Alderman Kevin Chaney motioned for the Board to approve an action to write-off old utility debts and remove them from the records. The motion was seconded by Alderman Terry Glover. The motion passed.

Finance Committee Meeting

City of Dyersburg

Monday, July 3, 2017

The Finance Committee met at 10:30 a.m. on Monday, July 3, 2017 in the City Hall Second Floor conference room.

Committee Members Present: Chairman Kevin Chaney, Aldermen Bob Kirk and Terry Glover, and Mayor John Holden.

Other attendees who attended the meeting included: Aldermen Mike Morgan, Greg Williams, Purchasing, Brandon Hutcheson, State Gazette.

Chairman Chaney called the meeting to order. The meeting opened with prayer.

The committee resumed discussion of adopting a resolution for the city to adopt a public records policy, pursuant to TCA 10-7-503(g) subject to the Tennessee Public Records Act.

The committee reviewed the resolution originally presented before the committee on June 28, 2017.

The following textual language additions to the Public Records Policy were discussed and agreed upon by the committee:

- The responsibilities of the Public Records Request Coordinator (PRRC) will be shared between the offices of the City Recorder and/or Human Resources.
- Elected city officials will not be charged for record copies.
- Information assessed by elected city officials will consist of items needed in order to make policy decisions for the city.

Alderman Bob Kirk motioned for the committee to approve the resolution, and to approve the Public Records Policy, adding the textual language changes where appropriate. The motion was seconded by Mayor Holden. The motion passed and will be presented before the full Board July 3, 2017.

No further actions were taken by the finance committee.

Motion made at the Board meeting in response to the recommendation made by the Finance Committee:

Alderman Kevin Chaney motioned for the Board to approve **Resolution 07032017A**, and to approve the **Public Records Policy**, adding the textual language changes where appropriate. The motion was seconded by Alderman Bob Kirk. The motion passed.

c. Bids - Greg Williams, Purchasing Agent.

No bids were presented.

Report from Alderman and Alderwomen:

Aldermen Bob Kirk: No report.

Alderman Bill Escue: Not present at the meeting.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: No Report.

Alderman Mike Morgan: No report.

Alderman Dennis Moody: Not present at the meeting.

Alderwoman Carolyn Norman: No report.

Alderman Robert Taylor, Jr: No report.

Communications from the Mayor:

- Announced the City of Dyersburg annual July 4, 2017 Independence Day Fireworks show at 9:00 p.m. at the Dyer County Fairgrounds. Mayor Holden thanked all of the sponsors who contributed financial support this event.

With no further business, the meeting adjourned at 7: 15 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder