

**Board of Mayor and Aldermen Meeting
June 19, 2017
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, June 19, 2017 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor John Holden presided over the meeting. The meeting opened with prayer by Alderman Dennis Moody. Mayor Holden noted all Aldermen were present, with the exception of Alderman Kevin Chaney.
- (2) **Approval of Minutes:** Mayor Holden called for a motion to approve the minutes from the June 5, 2017 meeting. The minutes were approved on a motion by Alderman Mike Morgan, followed by a second from Alderman Terry Glover. The minutes were approved.
- (3) **Unfinished Business:** None presented.
- (4) **New Business:**

a. Attorney Invoice

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The May 1, 2017 – March 31, 2017 invoice totaled \$ 4,575.00. Alderman Bob Kirk made a motion to approve the payment, with a second by Mike Morgan. The motion passed.

b. Finance Committee Meeting – June 7, 2017 - Chairman Kevin Chaney

Mayor Holden presented the following minutes:

Finance Committee Budget Hearing Meetings

City of Dyersburg

Wednesday, June 7, 2017

The Finance Committee met at 10:00 a.m. on Wednesday, June 7, 2017 in the City Hall Second Floor conference room.

Committee Members Present: Chairman Kevin Chaney, Aldermen Bob Kirk and Terry Glover, and Mayor John Holden.

Other attendees who attended the meeting included: Aldermen Mike Morgan, Bill Escue, Alderwoman Carolyn Norman, Steve Anderson, Treasurer, Greg Williams, Purchasing, John Damesworth, Sanitation, Brandon Hutcherson, Mike Smith, State Gazette, Neel Durbin, Dyersburg City Schools Director, and Steve Isbell, Chief of Police, Dyersburg Police Department.

Chairman Chaney called the meeting to order. The meeting opened with prayer.

The committee heard presentations regarding:

1. 2017/2018 DYERSBURG CITY SCHOOLS BUDGET.

City Schools Director, Neel Durbin presented the 2017-18 proposed budget request before the committee. Mr. Durbin noted the following for specific review by the committee:

- the budget proposes a \$40,000.00 increase in food services
- the budget has stayed within 10% changes over the past 10 years
- enrollment is currently, @ 2800 students and the cost of operation is slightly elevated due to an increase of enrollment
- the school system is receiving more funding from the state and less from the federal government
- there are increased technology needs as all testing is required to be on-line testing. Therefore, the 2017-18 budget establishes a technology sub-account
- the budget shows a significant reduction and cost savings as the school system has acquired an improved insurance plan, and
- the budget reflects a significant partnership with local industries and the Tennessee College of applied Technology at Newbern in offering increased programs in vocational trainings

On a motion by Alderman Kevin Chaney, and a second by Mayor Holden, the committee voted to approve the 2017-18 Dyersburg City School budget to be presented for approval before the full board of Mayor and Aldermen.

Board meeting motion to the committee recommendation:

Mayor Holden motioned for the city to approve the 2017-18 Dyersburg City School budget as presented. The motion was seconded by Robert Taylor Jr. The motion passed.

2. SOLID WASTE BUDGET UPDATE

City Treasurer Steve Anderson presented new findings and comparisons of an ongoing evaluation of collections within the Solid Waste Department budget. Information was used from several MTAS reports and department budget from several prior meetings on the subject. In a re-examination of the data Alderman Chaney noted a specific miscalculation error that occurred in the MTAS study that affects the comparison charts outcomes. No action was taken by the committee who agreed to continue its review of the department budget and the future of the collections process.

3. GENERAL FUND DISCUSSION

Steve Anderson noted that he had made final adjustments to the General fund, and has eliminated all capital outlay. However, the Fund is still @ \$500,000.00 over budget. The street rehab and resurfacing for Mall Boulevard remains in the budget. No actions or decisions were undertaken by the committee.

It was noted the Finance, Street, and Sanitation will meet Friday June 9, 2017 to continue discussion of the sanitation budget.

With no further business, the committee adjourned at 10:50 a.m.

c. Street & Sanitation Committee Meeting – June 9, 2017 – Chairman Mike Morgan

Chairman Morgan read the following minutes:

Street and Sanitation Committee

City of Dyersburg

Friday, June 9, 2017

The Street and Sanitation Committee met at 9:00 a.m. on Friday, June 9, 2017 in the City Hall Second Floor conference room.

Street and Sanitation Members Present: Aldermen Kevin Chaney, Mayor John Holden, and Chairman Mike Morgan. Alderman Bill Escue was absent.

Other attendees who attended the meeting included: Steve Anderson, Treasurer, Greg Williams, Purchasing, John Damesworth, Sanitation, Brandon Hutcheson, State Gazette, Scott Ball, Storm Water and Construction Inspector, and John Chlarson, Public Works Consultant.

Chairman Morgan called the meeting to order. The meeting opened with prayer.

The committee heard presentations regarding a solid waste budget update.

MTAS Consultant, John Chlarson was in attendance and presented a revised solid waste collection evaluation. Combined with the results of City Treasurer Steve Anderson's constructed budget from gathered bid information that was submitted by various contractors the following was noted:

- the city would have a loss of almost \$300,000 or greater per year
- based upon the revised study this enterprise fund does not impact the general fund budget unless the city transfers part of the operation into general funds
- the internal operation of the sanitation department is a good operation
- the equipment, even though there is not a line item in the budget for equipment replacement, is covered in the fund balance.
- the study also showed that after the low bidder was selected, the additional amount of landfill subsidy needed would have to be determined and added to the contractor's cost in order to compare with the in-house cost.
- the vast majority, almost exclusively in the state of Tennessee, of municipal collection operations do not have municipal landfills. Mr. Chlarson recommended that MTAS

conduct a joint study with CTAS (County Technical Assistance Service), who has a consultant that specializes on landfills, on the city's landfill.

- Currently the landfill is not supporting itself, because the landfill rates, like collections, should be set to offset subsidizing the landfill.

Mr. Chlarson referenced the bids in the evaluation, which did not include the City of Dyersburg, and presented his findings including equipment sales and landfill income. The lowest outside bids were as follows:

- Residential and Small Commercial: Waste Pro USA (\$1,735,889.40 annual)
- Commercial Dumpster: Republic Services (\$851,530.50 annual)
- The 2 bids from Waste Pro USA and Republic Services would total \$2,587,419.90 annually.

Mr. Chlarson added that the data does not include the additional amount that the City of Dyersburg would have to add on top of that to cover the overhead.

At the end of discussion, Alderman Mike Morgan motioned for the city to continue in-house services for sanitation for the City of Dyersburg. The motion was seconded by Mayor Holden. The motion passed with two votes in favor of the motion and one vote opposing the motion cast by Alderman Chaney. The committee will present its recommendation before the Board of Mayor and Aldermen.

With no further business, the committee adjourned at 9:50 a.m.

Board meeting motion to the committee recommendation:

Alderman Mike Morgan motioned for the city to continue in-house services for sanitation for the City of Dyersburg. The motion was seconded by Alderman Bill Escue. The motion passed.

e. Bids – Greg Williams.

1. Department: Water Plant

Item: Pull & inspect Well #9 pump and perform cleaning of well casing
Purpose: To provide adequate well capacity to put well back into service
Budgeted: Yes
Notification: State Gazette - Direct to (3) vendors
Bids: Brotcke Well & Pump No Response
 Layne – Central Rejected – Incomplete bid
 National Water Services \$51,555.00

Recommendation: Mr. Williams recommended awarding the bid to National Water Services, Lawrenceburg, TN, at \$51,555.00. A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk, with a second by Alderman Dennis Moody. The motion passed by full approval.

2. Department: Solid Waste

Item: Complete replacement of undercarriage on 2013 CAT D6XT Dozer

Purpose: Undercarriage is worn and about to fail

Budgeted: Repair & Maintenance

Notification: None – Dealer item

Bids: Thompson Machinery \$27,162.52

Recommendation: Mr. Williams recommended awarding the bid to Thompson Machinery, Jackson, TN, at \$27,162.00. A motion to approve the recommendation as presented before the Board was made by Alderman Dennis Moody, with a second by Alderman Robert Taylor, Jr. The motion passed by full approval.

Report from Alderman and Alderwomen:

Aldermen Bob Kirk: Asked about the general fund budget deliberations, and inquired as to the need to pass a budget continuation resolution. Mayor Holden noted that Treasurer Steve Anderson's communications with the Aldermen Board indicate that more work is needed, especially in light of reduced sales tax from the State of Tennessee, and ramifications from changes in the Halls Tax. Mayor Holden stated the Board would probably need to pass budget continuation resolution at the next regular meeting of the Board of Mayor and Aldermen.

Alderman Bill Escue: Noted a conversation with a downtown Dyersburg business owner who expressed concern over the condition and future status of the old hardware store. Mayor Holden responded stating that he thought there were some tax liens against that building. He said that there have been potential buyers, but apparently, some federal tax liens against that building have prohibited the city from any actions, and prohibited some people from buying it. He stated the city codes department would review the matter again.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: Absent.

Alderman Mike Morgan: No report.

Alderman Dennis Moody: No report.

Alderwoman Carolyn Norman: No report.

Alderman Robert Taylor, Jr: No report.

Communications from the Mayor: No report.

With no further business, the meeting adjourned at 7: 15 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder